

# **Northpoint Christian School**

## **PRE-KINDERGARTEN AND EXTENDED DAY PROGRAM HANDBOOK**

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# WELCOME

**We are looking forward to providing your child with exciting experiences during Kindergarten and Extended Care.**

**We will have a wonderful school year together. We'll discover many fun and creative things about our world.**

## MISSION STATEMENT

**As a Christ-centered college preparatory school, Northpoint Christian School enables our students to:**

- **know and honor Jesus Christ**
- **grow in knowledge and wisdom**
- **reach their God-given potential**

**NEAT NOTES**  
**ABOUT BEGINNING SCHOOL FOR VERY IMPORTANT PRESCHOOLERS**  
(mostly for parents)

Understanding DEVELOPMENTAL GROWTH and ACADEMIC SKILLS:

We feel that it is important that a child be developmentally ready for Pre Kindergarten. His chronological age is a guide, but we must remember that not all children develop at the same rate, and as parents and teachers, we should be ever conscious of this. We feel it is extremely important that a child be developmentally ready for tasks which will be required of him in Junior Kindergarten. A child may be cognitively capable, but not developmentally ready in other areas such as the physical, social and emotional. If he is developmentally young or immature, he would not be able to achieve at his maximum ability level. At the beginning of Pre Kindergarten and all through the year, we are constantly evaluating the child's natural cognitive abilities, experiential background, academic growth, and developmental or maturity level. All of these must be considered in "Readiness" for Junior Kindergarten. Four times during the school year you will be given a Skills Check List recording the specific achievements and developmental levels of your child. If we feel that any child needs a "Gift of Time" to grow another year before entering Junior Kindergarten, this will be shared with you. We want to work hand in hand with you in giving your child the best opportunity for having a successful and rewarding school experience.

**Conferences**

FEEL FREE TO CALL whenever you feel a conference would be beneficial to you, and we will do the same. We encourage you to confer with the teacher concerning your child, but please do not do so in his presence. Be supportive and positive in your conversations about your child's school and teacher, and he will be confident and positive also.

**Language Skills**

Language Skills should be developing at a rapid rate at this age. Children should be using complete sentences and be able to verbally communicate to the teacher and the other children in an understandable way. Parents need to encourage verbal communication by allowing them to demonstrate these skills at home. Children learn by example.

**Important Information (Please read carefully)**

\*Enrollment Forms - All online enrollment forms must be filled out completely by the parent/guardian and submitted online via an email link to the school for admission. This includes a birth certificate and a current immunizations record. **These credentials are due in BEFORE SCHOOL BEGINS.**

\*Contact Information - This information is very important for your child's safety at school. Please make sure that the school has a current phone number and address of your child at all times. It is also essential that the school has updated parent work and contact information in case of emergencies.

### **\*Daily Class Times**

Pre K Classes begin at 8:15 am with instructional time beginning at 8:45 am. Your child will miss morning learning activities if they are not here. Early care is provided for those children arriving before class begins. The Pre K class ends at 3:15 pm except on Wednesdays when they are dismissed at 2:40 pm for teacher faculty meetings. At this time Afterschool Care staff will begin caring for your child (see Afterschool schedule). The Pre K weekly fee covers anytime your child is using our facilities from 7:00 A.M. - 6:00 P.M.

If for some reason, your child will be leaving early from their classroom (e.g. doctor's appointment, etc.), please sign them out at the ENRICHMENT CENTER FRONT RECEPTION DESK. It is very distracting to the other children if you come directly to the classroom.

### **\*Pick Up of Children**

Pick up of children is controlled! We monitor pickup through the ENRICHMENT CENTER FRONT RECEPTION DESK. Please send a NOTE if a different person will be coming for your child. Only the people AUTHORIZED on your child's information sheet will be allowed to pick up your child! If the person picking up your child is unfamiliar to our staff, they will be required to show identification (e.g., driver's license or similar picture I.D.)

### **\*Legal Decisions**

LEGAL DECISIONS regarding issues of CHILD CUSTODY will be respected. In fairness to parents and children, legal documentation of the rights of each parent is required in order to restrict pickup of a child.

### **\*Enrichment Center Hours**

The daily hours are 7:00 A.M. - 6:00 P.M. Although the Enrichment Center Staff may be in the building, please do not enter the building until 7:00 A.M. Parents of Pre K children enrolled in the Enrichment Center will need to stop by the Reception Desk on MONDAY of each week to pay fees.

### **\*Home Changes**

Please make sure that your child's teacher is aware of any phone number or address changes immediately as well as contact information. This is very important especially in the event of an emergency.

Be sure to let us know if there is an emotional disturbance or physical problem that might influence your child's school life and performance.

### **\*School Property**

We strive to maintain the school facilities and property in the most attractive and usable condition, and we expect students to assist in this effort. The parents of any student known to deface or destroy school property will be assessed the full cost of repairs and the student will be subject to discipline.

### \*Dress Code

- Shirts or blouses should have no writing, lettering, or pictures of an objectionable manner.
- All skirts, dresses, culottes or shorts should be long enough to be modest when seated as well as standing.
- Since all students are taking outdoor recesses throughout the year, your child should wear the appropriate clothing, shoes, and coat for the weather.
- Hair must be neat and clean at all times and such that it does not interfere with normal school activities. Boy's hair should be off the collar and a portion of the ear showing.
- Please mark your child's name on all sweaters and jackets.

### Discipline

In the matter of discipline and child management, we want to help the child manage himself/herself in a positive way, always working toward self-control and good self-esteem. We respect the individual development of each child. Our teachers will use their best judgment when dealing with the children, understanding that individual personalities and situations require special methods and attention. All serious discipline problems will be discussed with the parents (ex: biting, hitting, fighting or any harmful acts towards others.) A parent-teacher conference will be requested if deemed necessary to discuss the best way to handle the situation. If the behavior does not improve, the child may be placed on probation for a 2 week period. At the end of this period, the child will be re-evaluated to determine progress made during this time. Please remember that the Pre Kindergarten program/Extended Day Program at Northpoint Christian School is a school setting not a childcare. Northpoint Christian School reserves the right to dismiss any child if after entering he/she seems unable to participate in a group setting.

Any Enrichment Center student receiving two out of four conduct grades of "N" or "U" on his/her skills checklist or who has received discipline by the faculty or administration for a pattern of three or more major offenses will be placed on behavioral probation with the possibility of suspension or dismissal from school should the behavior not improve.

If your child registers at Northpoint Christian School after the 1<sup>st</sup> 9 weeks of the school year, he/she will be admitted on a probationary basis. After a week of observation by the teacher and assistants, the decision will be made on whether the child is developmentally ready for the academic program that we offer.

### Potty Training

We require that each child be *FULLY POTTY TRAINED* before entering Pre Kindergarten (this means no pull-ups). The child should not need assistance in cleaning himself/herself. If accidents occur on a regular basis, the situation will be evaluated by the Administration regarding further attendance at Northpoint Christian School.

## Communication

\***CALENDARS** will be sent home monthly with important information. Please post these on your refrigerator or bulletin board. The Bible verse being studied each week will be on the calendar. The children are to memorize this verse each week. Please help them each day at home so they will feel good about themselves and be confident when it is their turn to say it on Friday. The calendars will also give the alphabetical letter being studied for the week, the units of study, special happenings, field trips (dates, times, etc.).

\***SKILLS CHECKLISTS** will be sent each 9 weeks.

\***IN TOUCH NEWSLETTER** available weekly at [www.ncstrojans.com](http://www.ncstrojans.com)

Children will bring their work and notes back and forth between school and home in a folder. Please be sure this folder comes back to school each day.

Please encourage your child to leave toys at home. We provide many items to help aide in their education. Toys are easily lost or damaged and it is very difficult to control this in a classroom environment.

PLEASE UNDERSTAND THAT WE ARE NOT RESPONSIBLE FOR LOST OR DAMAGED ITEMS.

## Field Trips, Parties, And Celebrations

**PARENTS ARE BE ASKED TO SIGN IN AT THE ENRICHMENT CENTER FRONT RECEPTION DESK, WHERE THEY WILL BE GIVEN A NAMETAG TO WEAR WHILE VISITING NORTHPOINT CHRISTIAN SCHOOL.**

### Field Trips

Things learned through a variety of life experiences are often more valuable than what is learned in an academic setting alone, especially at the kindergarten and primary levels. What may appear to be merely a trip to the zoo or pumpkin patch is an important part of language development. For example, studies show one of the most important factors in reading comprehension is that students be exposed to a broad range of activities and experiences strategically planned. Field trips can also supplement other areas of the curriculum, including math, social studies, and science as well as social skills. You will be notified of the dates and times of field trips. Times will be posted on the scheduled day of each month's calendar. This note will also allow you to sign up as a driver for the field trip, if you would like to attend. If you would like to attend any of the field trips and are not scheduled to drive, please feel free to join us!

It will be best if **SIBLINGS ARE NOT BROUGHT ALONG ON FIELD TRIPS, AS THEY CAN DIVIDE ATTENTION FROM STUDENTS**

### Overall Room Chairman

Each class will have an overall room chairman. The classroom teacher determines the responsibilities for this person. Some of the responsibilities may include:

- To contact parents to help plan and help with class parties.
- To contact drivers for field trips.
- To assist with school fundraisers.

### Special Events

- Class room parties include: Pumpkin Patch, Christmas, Valentine's Day, Easter Egg Hunt, and End of School.
- The KINDERGARTEN CHRISTMAS PROGRAM will involve all the children and will be held during the morning hours in December. A Christmas tea time in the gym will follow the program. You will be notified of the exact date, time and location of the Christmas program.
- The TROJAN KIDS CLASSIC will involve all the children from Pre K-6<sup>th</sup> grade. More information will be sent at a later date.

### Lunches/Snacks

Children will need to bring a nutritious lunch, high in protein and vitamins. We recommend sending sandwiches, soups, pastas, fruits, and cut up vegetables. A small container of dip could be included. Please send a minimum of sweets. Send hot or cold things in a thermos. You may send a beverage in a thermos, i.e., fruit juice, but milk is provided. Please do not send soft drinks. Cut sandwiches in  $\frac{1}{4}$ 's. We find that the children will more readily eat the smaller portions. A neat note saying, "I love you and hope you're having a nice day", also adds joy to the members of the lunch bunch.

\*\*\*A hot meal plan is available through the school cafeteria and may be purchased on a semester basis. Order forms and payments must be received in advance. Late payments are not accepted. The cafeteria handles all payments and inquiries about the meal plan. These meals are served in the Enrichment Center when the school cafeteria is open. During holidays from school or  $\frac{1}{2}$  day dismissals meals are not served and a lunch must be brought from home.

Morning and Afternoon snacks are provided, i.e., milk, fruit juice, crackers, cheese, graham crackers, trail mix, bread and butter, cinnamon toast, and weekly foods prepared by the children and teacher that relate to the units of study. Drinks will be provided by the Enrichment Center.

PLEASE BE SURE TO CHECK WITH TEACHERS ABOUT ANY FOOD ALLERGIES IN THEIR CLASSES. **Please let us know if your child has a food allergy.**

### Clothing and Personal Items

Let the children dress in play clothes. Sometimes we have spills and do messy things. Be sure removable clothes, i.e., sweaters and coats are labeled. Paint smocks or shirts will be provided. Please be sure your child has a sweater or jacket for cool days. Each child in Pre K must have an extra set of clothing to be left here in case of an accident. This can be an old set of clothes (seasonal, i.e., shorts-summer, pants-winter), easy to fold, and put into an identified zip-lock bag. PLEASE LABEL ALL CLOTHING ITEMS. If an accident occurs please wash & return promptly the following day.

If your child will be attending the Enrichment Center ALL DAY, please send a 1"x19"x45" mat which folds to 10"x19" for compact storage. All mats must be covered with a mat cover for comfort and sanitary reasons. Please also send a **SMALL BLANKET** and if you wish, a **SMALL CRIB SIZE PILLOW**. We have very limited storage space and need your cooperation in this matter. PLEASE LABEL ALL ITEMS WITH A PERMANENT MARKER.

Always check for napping mat covers, blankets, and pillowcases on the last day of the week that your child stays in extended care so they can be washed and returned ready for a new week. Occasionally, these items may be sent home if an accident occurs, please wash and return promptly the following day. We are asking that you please refrain from sending nap toys with your child.

### Accidents - Insurance

The school has no accident or hospitalization insurance on the students. The obtaining of such insurance protection, if desired, is the responsibility of the parents alone. The school will make available at the beginning of the school year accident insurance coverage to provide protection to a student during school hours (with an option available for 24 hours). The school encourages participation in this plan.

IN CASE OF AN ACCIDENT OR ILLNESS TO THE CHILD, THE TEACHER WILL PROMPTLY TAKE SUCH REASONABLE MEASURES AS ARE, IN HER JUDGMENT, IN THE BEST INTEREST OF THE CHILD AND WILL NOTIFY THE PARENT AS SOON AS POSSIBLE.

### Illness Of The Child

WE ARE NOT ABLE TO KEEP ANY CHILD WHO IS SICK. A CHILD MAY RETURN TO SCHOOL WHEN FREE OF SYMPTOMS WITHOUT THE AID OF MEDICATION FOR 24 HOURS OR WITH A NOTE FROM A DOCTOR STATING THE CHILD MAY RETURN TO SCHOOL.

WHEN YOUR CHILD STAYS HOME, PLEASE CALL AND LET US KNOW THE REASON FOR THE ABSENCE AND SEND A NOTE EXPLAINING THIS UPON HIS RETURN. SHOULD THE CHILD HAVE A SERIOUS AND CONTAGIOUS ILLNESS, WE MUST BE NOTIFIED IMMEDIATELY. THE CHILD WILL NOT BE ALLOWED TO RETURN UNTIL ALL DANGER OF CONTAGION IS PAST.

IF A CHILD HAS A FEVER OF 100, HE SHOULD NOT RETURN TO SCHOOL UNTIL FEVER FREE.

EXCESSIVE AMOUNTS OF YELLOWISH GREEN NASAL DISCHARGE, SEVERE OR PERSISTENT COUGH, SORE THROAT WITH SWOLLEN LYMPH NODES MAY INDICATE INFECTION THAT NEEDS TO BE TREATED.

UNTREATED RED, WATERY OR DRAINING EYES NEEDS CLINICAL CLEARANCE TO RETURN TO SCHOOL.

VOMITING AND DIARRHEA (TWO OR MORE LOOSE, WATERY STOOLS).

UNTREATED, EXPOSED, AND DRAINING SKIN LESIONS SHOULD BE COVERED WITH A CLEAN DRY BANDAGE TAPED ON ALL FOUR SIDES OR CLINICAL CLEARANCE TO RETURN TO SCHOOL.

CERTAIN DISEASES OR MEDICAL CONDITIONS MAY REQUIRE THE ATTENTION OF A PHYSICIAN, AND WE WANT TO BE NOTIFIED IF WE'RE NOT ALREADY AWARE OF THE ILLNESS. THESE INCLUDE:

IMPETIGO- A SKIN INFECTION CONSISTING OF BLISTERS SURROUNDED BY A REDDENED AREA.

CONJUNCTIVITIS- AN EYE INFECTION COMMONLY REFERRED TO AS "PINK EYE". THE EYE WILL HAVE UNEXPLAINED REDNESS AND THERE MAY BE A THICK YELLOW DRAINAGE. THE CHILD MAY RETURN WHEN TREATED AND FREE OF SYMPTOMS.

STREP THROAT- SERIOUS THROAT INFECTION USUALLY ACCOMPANIED BY FEVER.

CHICKEN POX, MEASLES, MUMPS, RUBELLA AND OTHER CHILDHOOD CONTAGIOUS DISEASES REQUIRE CAREFUL MONITORING AND TREATMENT. CHILDREN WITH CHICKEN POX MAY RETURN THE MORNING WHEN THE ERUPTIONS HAVE DRIED AND SCABBED OVER.

HEAD LICE- A PARASITIC INFECTION UNRELATED TO CLEANLINESS OR QUALITY OF CARE. THE CHILD MAY RETURN THE MORNING AFTER RECEIVING TREATMENT PROVIDED THAT THE CHILD IS FREE OF ALL NITS IN THEIR HAIR.

PINWORMS - AN INTESTINAL PARASITE. THE CHILD MAY BECOME RESTLESS, IRRITABLE, COMPLAIN OF OR BE OBSERVED AS HAVING RECTAL ITCHING. CHILDREN MAY RETURN AFTER TREATMENT WITH PRESCRIPTION MEDICATION.

BRONCHITIS- A CONDITION CHARACTERIZED BY A SEVERE CONTINUOUS COUGH THAT INTERFERES WITH ACTIVITY AND WELL BEING.

FIFTH DISEASE- A CONTAGIOUS VIRUS, USUALLY OCCURRING IN THE SPRING, IN WHICH INTENSELY ROSY CHEEKS MAY BE THE ONLY SYMPTOM. A DOCTOR'S VISIT MAY BE NECESSARY TO RULE OUT SCARLET FEVER. THERE MAY BE A LOW GRADE FEVER AND USUALLY THERE IS INTENSE ITCHING. THE RASH WILL DISAPPEAR IN 5 TO 10 DAYS.

SHOULD YOUR CHILD BECOME SICK DURING THE SCHOOL DAY YOU WILL BE NOTIFIED AND REQUESTED TO COME AND TAKE HIM HOME.

IF A KINDERGARTEN CHILD NEEDS TO HAVE MEDICINE GIVEN DURING THE SCHOOL DAY AND THE PARENT ARRIVES BEFORE THE SCHOOL NURSE PLEASE CHECK THE MEDICINE IN AT THE FRONT DESK OF THE ENRICHMENT CENTER AND FILL OUT THE NECESSARY FORMS AND WE WILL FORWARD THESE TO THE SCHOOL NURSE.

### **Guidelines for the Administration of Medications at Northpoint Christian School**

Medications should be limited to those required during school hours and necessary to maintain the student in school. The following guidelines are to protect the safety of your child. All medications both prescription and over the counter must have written parental consent. NO medications will be administered at school without written consent. Handwritten notes from home are not acceptable. The necessary authorization forms are provided in the nursing office and it is the parent's responsibility to complete the form and return it to the school nurse. These forms must be updated every school year and anytime a medication or dosage changes, you must submit an updated form. No changes in the administration of medication will be made until the form is submitted. A physician's signature is required on the authorization form for prescription medications.

### Prescription Medications

Prescription medications must be brought to school in the original pharmacy labeled container. The container shall display:

Student's name

Prescription number

Medication name and dosage

Administration route or other directions

Date of expiration

Licensed prescriber's name

Pharmacy name, address, and phone number

### Non-Prescription Medications

All non-prescription medications must be in the original container with a label identifying the medication and dosage schedules listed on the container.

No medication may be brought to school in a zip lock bag.

The child's name, grade, and teacher must be affixed to the container.

PLEASE SEND A NOTE IF YOUR CHILD NEEDS TO STAY IN THE ROOM DURING OUR PLAYGROUND TIME; OTHERWISE HE WILL BE REQUIRED TO GO OUTSIDE. WE FEEL OUTDOOR PLAY IS IMPORTANT.

WE GO OUTSIDE WEATHER PERMITTING AS LONG AS THE TEMPERATURE IS 40 DEGREES OR ABOVE.

### Closing

**THE ENRICHMENT CENTER WILL BE CLOSED ON THE FOLLOWING DAYS:**

**NEW YEAR'S DAY**

**GOOD FRIDAY**

**MEMORIAL DAY**

**INDEPENDENCE DAY**

**LABOR DAY**

**THANKSGIVING DAY AND THE DAY AFTER**

**CHRISTMAS EVE AND CHRISTMAS DAY**

**TEACHER IN-SERVICE DAYS**

**EXTENDED CARE MUST BE PRE-ARRANGED FOR STAFFING PURPOSES. YOU WILL BE RESPONSIBLE FOR PAYMENT OF DAYS REQUESTED. YOU WILL BE SENT A FORM TO FILL OUT FOR EACH SCHOOL HOLIDAY CLOSING AND NEED TO RETURN IT TO US BY THE DATE INDICATED.**

**IN THE RARE EVENT OF SEVERE AND DANGEROUS WEATHER, OR SIMILAR CIRCUMSTANCE, A SPECIFIC ANNOUNCEMENT WILL BE MADE ON RADIO AND T.V. AND ON THE NORTHPOINT CHRISTIAN SCHOOL WEBSITE, ALONG WITH THE OPT-IN TEXTING PROGRAM.**

## Field Trip Guidelines for Chaperones and Drivers

### A. Safety Rules to Enforce During Transportation

1. Students are to wear Northpoint Christian School t-shirts for identification.
2. Students must remain seated in their booster seat.
3. Students must keep hands, heads, or belongings away from windows.
4. Students must return from the trip with the same driver/vehicle unless other arrangements are made with the teacher.

### B. Parent-Chaperone/Drivers Responsibilities:

1. Please refrain from purchasing items (toys, food, etc.) for yourself or your child when others have none on field trips. The teacher will make provisions for purchases of this nature prior to the trip, if this is to be done.
2. You might be entrusted with the care of several children. Keep these students with you at all times. Please continually "count heads" to make certain your group is intact.
3. Please return promptly to school following every field trip. There should not be any extra stops when you are transporting others to and from field trips. (ex. McDonald's, Wal-Mart, banks, gas stations, etc.) Please plan ahead so no unnecessary stops will be needed.
4. An adult must accompany children into restrooms. If you need to take a child to the restroom, ask a nearby chaperone to watch the remainder of your group or take the whole group with you.
5. Please refrain from smoking while on field trips or playing loud music in the car.
6. Assume the role of the teacher and talk with your group about things being seen in such a way that the trip will have been a good learning experience for the children.
7. Always check in extra children you are transporting with a teacher upon arrival at the school.

## Party and Field Trip Participation

We believe that having a schedule will enable us to be as organized as possible, have better planned class events and eliminate having some parents do everything while others feel left out. Please let the teacher or overall room chairman know with which parties you will help and on which field trips you can chaperone! If your work schedule doesn't allow you to participate by being here in person, please help by sending items for parties or perhaps by making party favors and sending them to school. You may volunteer these items or the overall room chairman may contact you.

Your involvement will be welcomed and greatly appreciated!

## IMPORTANT MEMO

TO: NORTHPOINT CHRISTIAN SCHOOL PARENTS, GRADES PREK-6TH  
GRADE  
FROM: DAVID W. FOX  
RE: BOOSTER SEAT LAW

According to the Tennessee State Department of Safety and the Memphis Police Department, a new booster seat and child seat belt law went into effect in the State of Tennessee as of July 1, 2004. This law will affect our Northpoint Christian School field trips for PreK-6th grade. While all states (Mississippi being one) have not made the decision to make the booster seat requirement a law, many of them are taking a serious look at the situation and are considering it for the near future. The law reads as follows:

“Children age four (4) through ages eight (8), and measuring less than five feet (5) in height, must be secured in a belt-positioning booster seat system, meeting federal motor vehicle safety standards in the rear seat, if available, or according to the child safety restraint system or vehicle manufacturer’s instructions.”

“Children aged nine to twelve or any child through twelve years of age measuring five feet or more in height must use a seat belt system and be placed in the rear seat, if available.”

Therefore, for the sake of consistency, all field trips that grades PreK-3rd grade take, whether in Tennessee or Mississippi, will require that all affected students (age 3 through age 8 and under 5 feet in height) be in a booster seat in the rear seat of your automobile. Likewise, all field trips that grades 4-6 take into the State of Tennessee or Mississippi will require that students be in a seat belt system in the rear seat.

The driver of the car is responsible for making sure those children under the age of sixteen are properly restrained and may be charged and fined \$50.00 for violation of the law. If the child’s parent or legal guardian is present in the car but not driving, the parent or legal guardian is responsible for making sure that the child is properly transported and may be fined for non-compliance. This new law applies to all automobiles that are driven in the State of Tennessee, whether your car is licensed in Tennessee or Mississippi.

Booster seats may be purchased at Target, Wal-Mart, etc. for around \$15.00 to \$20.00. On the day of a field trip for students in grades PreK –3<sup>rd</sup> grade (for those students affected), parents will be asked to bring or send the booster seats to school. If a student does not have his/her booster seat, they will not be allowed to go on the field trip.

# *NORTHPOINT CHRISTIAN SCHOOL*

## ATTENTION PARENTS WE NEED YOUR HELP

For the safety of your children please read and follow these rules for the parking lot.

We must have the cooperation of parents, students, and all others responsible for picking up or dropping off students.

\*There is only one crosswalk at the center walkway. **NO STUDENTS OR PARENTS SHOULD CROSS TRAFFIC IN ANY AREA OTHER THAN THE CROSSWALK.**

\*You may load or unload passengers only in the three lanes closest to the building or in a designated parking space. Please refrain from cell phone use when loading or unloading passengers. Do not wait in the lanes between the parking spaces.

\*Obey teachers on duty at all times.

\*Maximum speed limit on the property is 15 mph.

A diagram of the parking lot is on the back of this sheet.

***THANK YOU FOR YOUR ATTENTION AND COOPERATION IN THIS AREA.***

## DAILY SCHEDULE FOR PRE KINDERGARTEN

7:00 - 8:00	Greeting, arrival in large group room, play activities
8:00 - 8:45	Free choice of Center activities: puzzles, playdough, coloring, books, Legos, etc.
8:45 - 9:15	Circle or group time: calendar, weather, pledges to flags, devotions, songs, fingerplays, letter of the week, number, shape, unit lesson
9:15 - 9:40	Snack/Restroom Break
9:40 - 10:45	Math, science, language arts, manipulatives done in small groups that rotate
10:45 - 11:15	Restroom break/outside play
11:15 - 12:00	Lunch/restroom break
12:00 - 12:30	Story time, puzzles, music, games, lay out nap mats
12:30 - 2:30	Naptime
2:30 - 3:00	Put away mats, restroom break, water and snack
3:00 - 3:15	Review the day, treasure chest
3:15 - 6:00	Afterschool activities begin

\*Music and library sessions meet on a weekly basis.

## PRE K AFTERSCHOOL CARE ACTIVITIES

3:15- 4:00	Centers
4:00 - 4:30	Restroom Break Outside Play (weather permitting)
4:30 - 5:00	Craft/Color
5:00 - 5:30	Circle Time
5:30 - 6:00	Free Play (table top toys)