



7400 Getwell Road Southaven, MS 38672 662.349.3096 fax 662.349.4962 www.ncstrojans.com

"... so the next generation ... would put their trust in God." Psalm 78:5-7

Dear Applicant:

Thank you for your interest in Northpoint Christian School, a ministry of Broadway Baptist Church. Our purpose is to glorify God, and our goal is to provide distinctive Christian education in an atmosphere of academic excellence. Enclosed is a teacher's application packet which includes a copy of our philosophy, teacher's application, three reference forms, and a statement that must be signed indicating your agreement with our philosophy. After studying our philosophy, please complete the enclosed application, giving special attention to section number eight (8) that concerns your statement of faith and your present responsibilities at the church where you hold membership. Please send the three enclosed reference forms to three individual references and have them complete the form and mail directly to us. If possible, we would like to have a reference from your pastor or a church official, a work reference, and a reference from a personal friend. Along with your application, you should send a copy of your teaching certificate and a copy of your college transcript to our office.

Feel free to contact us about any positions that may become available. Personal interviews with the Elementary Administrator (elementary applicants) or the Secondary Administrator (secondary applicants) will be arranged by appointment after you have completed our application procedure and employment needs arise. It is our prayer that God's will be done in your life as you seek His guidance in relationship to your employment.

Yours in His service,

David H. Manley

David H Manley
President

DHM/ad

enclosures

Our Mission:

*As a Christ-centered college preparatory school, Northpoint Christian School enables our students to:
know and honor Jesus Christ • grow in knowledge and wisdom • reach their God-given potential*



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Application for Faculty Position

Application Date _____

Copy of college transcript is required.

Name of Applicant _____

Address _____

City _____ ST _____ Zip _____

Number of Years
residing at current address _____ Email Address _____

Telephone (day) _____ (evening) _____

Spouse's Name _____ Children & Ages: _____

I. POSITION DESIRED

Elementary: Please indicate the grades you are best qualified to teach, by marking "1" for first, "2" for second, and "3" for third.

- | | | | |
|-----------------------|-------------------|-------------------|-------------|
| ____ Pre-Kindergarten | ____ First Grade | ____ Fourth Grade | ____ L. D. |
| ____ Jr. Kindergarten | ____ Second Grade | ____ Fifth Grade | ____ Gifted |
| ____ Sr. Kindergarten | ____ Third Grade | ____ Sixth Grade | |

Specialized Areas

Secondary: List subjects in which you are certified and best qualified to teach.

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

List co-curricular activities in which you are interested.

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

II. EDUCATIONAL PREPARATION

SCHOOL/ ADDRESS	GRADUATION DATE	DEGREE EARNED/ MAJOR	CUMULATIVE GPA
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High School

College

Graduate

III. TEACHING & OTHER WORK EXPERIENCE (Include present employment first & trace through graduation)

A COPY OF TEACHING CERTIFICATE SHOULD ACCOMPANY THIS APPLICATION

Current Teaching Certification(s) _____ Expiration date(s) _____

Type of certificate and endorsement area held _____

ARE YOU CURRENTLY UNDER AN EMPLOYMENT CONTRACT WITH ANOTHER SCHOOL?

If yes, what school? _____

	DATE	SCHOOL	GRADE/SUBJECT	REASON FOR LEAVING
1.	_____	_____	_____	_____
	Address		City	State Zip
2.	_____	_____	_____	_____
	Address		City	State Zip
3.	_____	_____	_____	_____
	Address		City	State Zip
4.	_____	_____	_____	_____
	Address		City	State Zip

(Please continue on a separate sheet of paper if necessary.)

IV. REFERENCES- List three **professional** references whom we could contact who have observed your work or your educational preparation.

1.	_____	_____	_____	_____
	Name	Address	Phone Number	Relationship
2.	_____	_____	_____	_____
	Name	Address	Phone Number	Relationship
3.	_____	_____	_____	_____
	Name	Address	Phone Number	Relationship

List two **personal** references whom we could contact.

1.	_____	_____	_____	_____
	Name	Address	Phone Number	Relationship
2.	_____	_____	_____	_____
	Name	Address	Phone Number	Relationship

V. Please indicate your reason for leaving present employment (If applicable, include name and phone number of employer) _____

VI. GENERAL

National Teacher Examination/Praxis Scores _____

Have you ever failed to be re-employed? If yes, please state where and why. _____

VII. PERSONAL PHILOSOPHY

Luke 6:40 states, “A student is not above his teacher, but everyone who is fully trained will be like his teacher”. Northpoint Christian School seeks to have faculty members who will provide a “Christian role model” for our students. In the space provided below or on a separate sheet of paper, please respond to the following questions:

1. What is Christian education?
2. Why do you wish to teach in a Christian school?
3. The primary reason that Northpoint Christian School exists is to provide an educationally sound program of learning and extra-curricular development for its students, based on the foundational structure of the Christian life as lived, expressed, and taught by Jesus Christ in and through the Word of God—The Bible. Recognizing this fact and considering your possible role as a member of the staff of this school, please express your concepts of how you could and would seek to fulfill the teachings of Jesus Christ, if employed by Northpoint Christian School.
4. Briefly give your Christian testimony. Please include in your statement of faith your answers to the following questions:
 - At what church are you a church member?
 - How long have you been a member?
 - In what church activities are you involved?
 - What books/articles have you read recently which have helped you spiritually?

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Northpoint Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand the falsification of any statement or a significant omission of fact will prevent me from being hired, or if hired, will subject me to immediate dismissal regardless of the time elapsed before discovery.

I voluntarily submit to and authorize background and criminal checks by federal and/or state authorities. I agree to fully cooperate in providing and recording as much information (and such information may include a set of my fingerprints) as necessary for such an investigation. I agree that any offer of employment that I may receive from the school is conditioned upon the receipt of education, background, and criminal information, which is satisfactory to the school. The school may refuse employment or terminate conditional employment if the school deems any information unfavorable or reflects adversely on the school or on me as a Christian role model.

If offered a position, I understand that the contract offered is for a one (1) year probationary period, at the conclusion of which, my position will be reviewed and a decision for future employment will be made on an annual basis each year following. Termination of employment may occur at any time if deemed necessary by the administration and/or board of trustees. Termination of employment will result from failure to fulfill, as required, any term of employment or job responsibility. I understand no right of tenure, presumption of continued employment, nor any right of notice or non-renewal of any subsequent contract is conferred or implied.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature

Date

PHILOSOPHY

We believe that Northpoint Christian School is an extension of the ministry of the church and co-operates with the home to educate the student.

We believe that God is the source of all Truth and true education must be based on His revealed Word.

We believe that the integration of God's Word into all that we teach is essential to the spiritual, mental, physical and social development of our students.

We believe in a structured curriculum that has been filtered through the Word of God.

We believe that the curriculum should provide opportunity for each student, as a special creation of God, to be educated as an individual and with his unique abilities, personality and potentials.

We believe, testify, and demonstrate in our own lives, the reality of a personal encounter and walk with Jesus Christ as presented in God's Word.

We believe our purpose is to develop in students the "mind of Christ" (Philippians 2:5) so that God's truth becomes an inseparable part of their lives and thinking processes.

GOALS

I. The goals for spiritual growth of the students at Northpoint Christian School are

- A. to lead the student to accept the Bible as God's inspired, infallible Word.
- B. to develop attitudes of love for, respect toward, and dependence upon God's Word.
- C. to relate the foundational truths of the Bible to everyday life.
- D. to lead the pupil to a decision of confessing Christ as Savior and Lord.
- E. to develop a desire to seek, know, and follow the will of God as revealed in the Scriptures.
- F. to guide students to evaluate all ideas and to make wise judgments based on God's absolute Truth.

II. The goals for physical and social growth of the students at Northpoint Christian School are

- A. to encourage the development of self-discipline and responsibility in the student, based on respect for and submission to authority.
- B. to help the student become a contributing member of his society and to treat others with love and respect.
- C. to promote good citizenship through developing an understanding and appreciation of our Christian and American heritage.
- D. to teach God's standards for marriage and the family.
- E. to promote physical fitness, good health habits, and wise use of the body as the temple of God.
- F. to impart the Biblical attitudes toward material things and to encourage individual responsibility of using them for God's glory.

III. The goals for mental growth of the students of Northpoint Christian School are

- A. to provide high academic standards.
- B. to encourage the student to realize his full academic potential as an individual uniquely created by God.
- C. to help the student to develop positive attitudes toward learning.
- D. to enable the student to develop appropriate skills for learning and communicating in the areas of reading, writing, speaking, listening, and problem solving.
- E. to help the student assume responsibility for applying the skills he has developed.
- F. to encourage the student to continue the use of these acquired academic skills to fulfill God's plan for his life as he faces the demands of an ever-changing world.



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Northpoint Christian School is an extension of the ministry of Broadway Baptist Church. In order to maintain the proper relationship between the church and the school and to have a united testimony and appeal to our area, all staff members of Northpoint Christian School are considered members of the church staff as a result of their role in the school program.

In this role each staff member, being mindful of the ministry of Broadway/Northpoint Christian School, is expected to support the ministry and philosophy of Broadway Baptist Church (Col. 3:17). The support and development of the philosophy and ministry of Broadway Baptist does not require that every staff member belong to Broadway Baptist Church but does necessitate, on the part of each individual staff member, a personal, living, maturing relationship to Jesus Christ as Savior and Lord (Col.3:10). Herein, in this life philosophy, each staff member becomes a part of the philosophy and ministry of Broadway/Northpoint Christian School. This ministry is to be actively involved in leading the unsaved to Christ, developing the saved into the likeness of Christ, and, thus, being used of God to draw our fellow men to Him (II Peter 3:9), both through the church and school.

Further development and support of this philosophy and ministry would mean that each staff member be personally committed to faithful church membership in his or her church, supporting the total ministry of their church through attendance of regularly scheduled services, through using one's abilities and spiritual gifts in the various ministries of the church, through tithing, sharing one's faith, praying and daily being actively involved in the positive, victorious life style Christ came to provide for all men (Proverbs 3:4-6), John 10:10, Galatians 5). Through these actions each staff member will be committed to promoting unity within the body of their local church.

As an applicant for a position on the staff of Northpoint Christian School, being conscious of the above stated reason for existence and daily purpose of this school, please indicate your response to this stated expectation of each staff member.

_____ I have read, do understand, and do desire to be actively involved in the program of Christian education as described above.

_____ I feel I cannot accept the above described concept of education and would find it personally undesirable to be involved in such a program.

_____ I currently hold faithful church membership at _____ as outlined in the above.

_____ Date

_____ Signature



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APPLICANT'S REFERENCE FORM

Reference Name: _____

Reference Address: _____

City, State, Zip: _____

Applicant's Name: _____

PLEASE COMPLETE & RETURN TO:

SCHOOL ADMINISTRATOR
NORTHPOINT CHRISTIAN SCHOOL
7400 GETWELL ROAD
SOUTHAVEN, MS 38672

The above named applicant is applying for a teaching or substitute teaching position at Northpoint Christian School. Your name has been given as a reference. Your reply will remain confidential, open only to the personnel department employees. If this is a personal reference, complete section I only.

Please give an overall evaluation on each of these categories:

1 - Outstanding 2 - Good 3 - Acceptable 4- Needs Improvement 5 - Unknown

I. PERSONAL EFFICIENCY

- A. Integrity []
- B. Physically and emotionally Healthy []
- C. Dress reflects pride in appearance []
- D. Punctual and regular in attendance []

PREVIOUS EMPLOYMENT INFORMATION

Date Employed From: _____

To: _____

Reason for leaving _____

II. TEACHING TECHNIQUES/SKILLS

- A. Knows subject matter []
- B. Plans and executes lesson successfully []
- C. Provides for Individual needs []

Would you re-employ? _____

If no, use reverse side to explain.

III. CLASSROOM MANAGEMENT

- A. Maintains attractive classroom []
- B. Maintains control over students []
- C. Submits reports promptly and accurately []

To your knowledge has this applicant been convicted of a misdemeanor, drug possession or usage, felony, or crime involving moral turpitude: _____

If yes, explain: _____

IV. PROFESSIONAL ATTITUDE

- A. Communicates effectively with superiors, parents, and children []
- B. Has potential for growth and change []

Signature: _____

V. OVERALL ESTIMATE

Comments: _____

School/Company: _____

Title: _____

Date: _____

I, the undersigned, request and authorize you to forward to Northpoint Christian School a reference concerning my personal character and professional ability. I have filed application for a teaching and/or substitute position. I understand that this will be a closed file for use only by authorized personnel department employees.

Signature of Applicant: _____

Area of Certification: _____



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